



Open Project Selection Process (OPSP) Review & Evaluation

Use the table below to make sure the drafted OPSP includes all the required elements. States must review their project selection criteria each time the NPS approves a new or amended SCORP.

OPSP Element	Page #
Priority rating system	
Encourages public participation in the formulation of grant proposals at the project sponsor level	
Recognizes the need for accessibility of proposed projects, to the greatest extent practicable, to all segments of the public, including minority populations, the elderly, individuals with disabilities, and other underserved populations	
Requires project conformance to LWCF eligibility and evaluation criteria in Chapter 3, Sections B and C	
Project selection process that evaluates and selects projects on the basis of quality and conformance with its priority rating system (may involve a single competition among all State, local, and tribal projects, or distinct processes and competitions for each of the three categories [i.e., State projects, local projects, and tribal projects]) Distribution of a State's apportionment strictly on the basis of geography or location of political subdivisions is prohibited.	
Address amendments	
Recurring funding cycles (at least once every 2 years)	
Applicant notification (either directly or indirectly), including areas and facilities eligible, statement of state's objectives for LWCF funds, guidance on how to apply, explanation of how the OPSP works, and a list of selection criteria available for review by potential applicants	
To the extent practicable, provide assistance to any potential project sponsor who requests assistance with project formulation, proposal preparation, obtaining the non-federal matching share, and other matters necessary	

Encourage projects which directly benefit minority and other underserved populations in the State, and shall, at a minimum, reflect efforts to encourage applications from communities with significant minority and other underserved populations	
The use of advisory boards, commissions, or committees to assist States in the selection of proposals to receive the available LWCF monies is encouraged but not required. If advisory boards, commissions, or committees are utilized by a State, they must include representation of minorities to the extent that such representation reasonably reflects the ratio of minority to non-minority populations in the State	